



UNITED INDIA INSURANCE CO LTD

1) REGIONAL OFFICE: Pune

**Address: Kakakde Bizz Icon, Unit No. 202 to 207, Near E-Square,
3) Ganeshkhind Road, Shivaji Nagar, Pune-411016**

4)

5) **Terms and Conditions**

- 1) Interested Parties/Builders/Landlords/Owners including Public Sector Enterprises/Govt.Undertakings/Govt. Depts. With clear marketable title deeds and proper Building plan approved by the Competent Authority with permission from local Authorities to carry out Commercial activities may collect tender document (two different forms) i.e. * Technical bid” and Financial bid” along with terms and conditions, during Office hours from the above address OR these forms can be downloaded from tab Tenders/RFPs on Company's website <http://www.uiic.co.in>
- 2) The Terms and conditions shall form part of the tender to be submitted by the bidder.
- 8)
- 3) The bids should be completed in all respects and no column to be left blank. All pages of tender documents are to be signed by the authorized signatory of the bidder and the bids should be duly sealed separately in two envelopes superscribed “ Technical bid” and Financial bid” and both the sealed envelopes to be put in third envelope superscribed. “ Tender documents for Micro Office Ambegaon premises, addressed to Deputy General Manager at the above address and to be received on or before 4:00 p.m. on 26/12/2024.
- 10)
- 4) The Company shall not be responsible for tenders lost in Transit/Postal delay. The tender documents received after the due date and time will not be entertained. No Brokerage/Commission is payable. The Technical bids will be opened on 27/12/2024 between 12:00 to 2:00 p.m. in the presence of bidders present.
- 12)
- 5) Carpet area (excluding balcony, verandah, common area, pillars, walls,staircase,toilets etc.) should be the basis for quoting rent rate per sqft. Rent rate per sqft to be inclusive of all amenities including parking space, other conveniences, municipal taxes/surcharges wherever to be borne by the Lessee.
- 14)
- 6) Carpet area offered should be within (-) 10% or upto (+) 10% of area for which offers are invited. Initial lease period to be minimum for 9/10 years and maximum rent escalation to be upto 15% after every 3 years or upto 25% after every 5 years. Security/Deposit to be upto maximum of six months' rent. Other terms and conditions will be as per Company's standard format of lease agreement a copy of which is uploaded on Company's website with tender documents.
- 16)
- 7) Company reserves the right to accept or reject any or all the offers without assigning any reasons whatsoever.